

The John F. Kennedy Center for the Performing Arts

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MEMORANDUM

TO: PRESIDENT'S ADVISORY COMMITTEE ON THE ARTS

FROM: DONNA AXUM WHITWORTH, SPECIAL EVENTS CHAIRMAN

DATE: SEPTEMBER 17, 1995

**RE: FALL MEETING OF PACA
OCTOBER 13 AND 14, 1995 IN LOS ANGELES, CALIFORNIA**

As promised, here are the detailed materials regarding our October meeting activities. Please review them carefully and return the form to the Kennedy Center by no later than Friday, September 29, 1995.

Our meeting will begin with a very special tour of Warner Brothers Studio, graciously arranged for us by California PACA member Leslie Moonves. This should be a really terrific opportunity for us!

Friday evening, Leslie has been kind enough to arrange for an intimate dinner for the PACA in the private room at Spago. As you may know, Spago is a world renowned restaurant, owned by Wolfgang Puck. Not only is Spago known world-wide, it is the destination for much of Hollywood. This dinner will be a fun event and we have Les to thank for this special location.

The next morning, the Kennedy Center has given us some time to meet and put our planning together. For those of you on the Projects Committee and the Special Events Committee, we will be conducting some business prior to the full PACA meeting. The time has come for our committees to roll up their sleeves!

Following the committee meetings, we will conduct our official business for the PACA at the Loews Santa Monica Hotel. The meeting will take place from 11:00 AM to 12:30 PM.

After our meeting, we will break and have the afternoon off. For those of you interested in a trip to a museum, we have arranged for a trip to the Getty Museum. This tour is limited to 30 participants and will conclude just about the time our pool/beach party begins at 4:00 PM. The beach party will last until approximately 7:00 PM. For those of you not tired out after our busy two days, we have secured tickets to the Los Angeles Philharmonic at the Dorothy Chandler Pavilion. You may recognize the name of the home of the Philharmonic - the Dorothy Chandler Pavilion is also the home of the Academy Awards show every year.

Members of the PACA - Agenda for October 13 and 14, 1995

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HOTEL ACCOMMODATIONS:

We have set aside a block of rooms for October 13 and 14. Please make your reservations directly with the Loews Santa Monica Hotel. Hotel information is included on the reverse side of the RSVP form.

Please be sure when making your hotel reservations to refer to the President's Advisory Committee on the Arts. A limited number of rooms is available, so please contact the Loews Santa Monica directly at your earliest convenience. Our block is available for reservations until Wednesday, September 20, 1995.

CONFERENCE FEE:

As we have mentioned earlier, there will be a charge for the Warner Brothers Tour, the dinner, the beach party and the Philharmonic tickets and all transportation. Please indicate on the attached form the activities and services in which you will be participating on October 13 and 14, and the resulting total fees you are remitting. Please enclose a check made payable to the Kennedy Center for the total amount or indicate which credit card you would prefer to use, with the appropriate information and signature.

Several of you have indicated that you would like to bring guests to the various activities. PACA members are able to bring one guest to each of the social activities, however, you are welcome to bring additional guests to the following: the Warner Brothers Tour, the Beach Party and the Los Angeles Philharmonic. Space is limited at Spago and additional guests will be considered after we determined how many members and one guest have indicated they would be attending. Please indicate your guests' names and the events they are attending on the form you are returning to the PACA office.

ADDITIONAL INFORMATION:

Please return your reservation form by no later than September 29, 1995. I look forward to seeing you October 13 and 14!